

GOVERNMENT OF MANIPUR  
DIRECTORATE OF S.C.E.R.T., LAMPHELPAT



No. 18/3/2016-SCERT/DIET(Pt.IV): It is hereby informed to all the concerned that draft Recruitment Rules for the post of Craft Instructor (DIET), SCERT shall be uploaded in the Department's Website [www.scertmanipur.nic.in](http://www.scertmanipur.nic.in) w.e.f 11<sup>th</sup> December, 2020.

2. Claims and objections, if any, may be submitted in writing by giving reasons to the undersigned within 30 (thirty) days from the date of upload of the said draft Recruitment Rules.

(Dr. M. Meenakumari Devi)  
Director, SCERT  
Government of Manipur

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Copy to:

1. P.S. to the Hon'ble Minister of Education, Manipur  
- For kind information
2. The Commissioner, SCERT  
Government of Manipur.
3. All the Principals concerned
4. Officer-in-charge of IT Unit, SCERT  
- He is informed to upload the draft R/Rs in the Department's Website.
5. Notice Board/Guard File.

**FORMS TO FILLED BY THE APPOINTING AUTHORITIES/HEADS OF DEPARTMENT WHILE FORWARDING PROPOSAL TO THE DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REORMS (PERSONNEL DIVISION), GOVERNMENT OF MANIPUR AND THE MANIPUR PUBLIC SERVICE COMMISSION FOR AMENDING APPROVED RECRUITMENT RULES**

1.	Name of Post	Craft Instructor
2.	Name of the Department	Directorate of SCERT, Government of Manipur
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	Nil as the R/Rs was published in 1962
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	No. 1/71/61-S dated 10-4-1962 original R/Rs enclosed at annexure - A

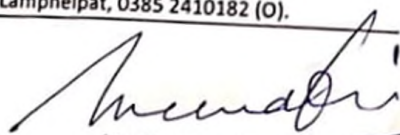
Sl. No.	Name	Provision in the existing /approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1	Name of the post	Craft Instructor	Craft Instructor	Nil
2.	No. of posts	20 (twenty)	15 (fifteen)	There are at present only 15 posts in the Department
3.	Classification	GCS class - III/ Group-C Non - Ministerial	Class - II/ Group - B (under R.O.P 2010) Non - Ministerial	Under R.O.P 2010 the scale is revised at Rs. 9300 - 34800 + (G.P) 4200.
4.	Scale of Pay	100-10-130-EB 6-190-EB-10-250	Rs. 9300 - 34800 + (G.P) 4200 (R.O.P 2010)	Under R.O.P 2010 the scale is revised at Rs. 9300 - 34800 + (G.P) 4200
5.	Selection or Non-Selection	N/A	N/A	Nil
6.	Age limit for direct recruitment	Minimum - 20 years Maximum - 25 years	38 years for General Category and as reservation policy in case of ST/SC/OBC of State Government.	State Govt. has increased upper age limit for applying Government service to 38 years.
7.	Educational and other qualifications for direct recruitment	1. Matriculation of a recognized University  2. Certificate of the trade concerned from a recognized Institute.  Desirable: Knowledge of Hindi	Essential qualification:  1) Degree in Engineering/ Horticulture/ Agriculture from a recognised University  OR  Graduate in any subject from a recognised University with at least 1(one) year certificate course in Carpentry, Embroidery, Dress making, Weaving,	Craft Institute of the DIET centre is directly involved in teaching of the Student having minimum educational qualification of 12 class passed. Hence higher educational qualification degree with knowledge of having at least 1 (one) year certificate of productive work that are used in our daily life such as Embroidery, Dress making, Weaving, Fashion Designing, Tailoring are proposed. Further, DIET centre are purely

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			Fashion Designing, Tailoring from a recognised Institute/ITI.  2) 2(two) years Diploma in Elementary Education (DEI.Ed.) from a recognised University/B.Ed.  Desirable: Knowledge of Hindi & Manipuri.	professional Training Institute, hence, trained is teaching i.e 2 (two) years Diploma in Elementary Education (DEI.Ed.)/B.Ed. also proposed as essential qualification of Craft Instructor. Diploma in Elementary Education is already kept as essential qualification for Technician DIET, Laboratory Asst. DIET and Statistician DIET as the posts are involving teaching practice partially.
8.	Whether educational qualifications and are limit prescribed for DR will apply to promotes.	NA	NA	Existing norm may be maintained.
9.	Period of Probation, if any	Nil	2 (two) years	Generally probation period for Govt. is 2 years.
10.	Method of recruitment Whether by DR or by promotion/ deputation /absorption and percentage of the vacancy to be filled by various method.	Direct recruitment	Direct recruitment	Existing norm may be maintained.
11.	In case of recruitment by promotion/ deputation /absorption grades from which promotion/deputation/ absorption to be made.	N/A	N/A	Existing norm may be maintained.
12.	If Departmental promotion committee exists what is its composition.	Nil	Class - II/Group - B D.P.C	The post is under Class - II/Group - B category.
13.	Circumstances in which MPSC is to be consulted in making recruitment.	Nil	As required under M.P.S.C (exemption from consultation) Regulation - 1972.	MPSC has been established since 1972.

Name, address, telephone numbers of the Department's representatives with whom those proposals may be discussed if necessary for clarification/early decision :

Dr. M. Meenakumari Devi,  
Director, SCERT  
Directorate of SCERT,  
Lamphepat, 0385 2410182 (O).




(Dr. M. Meenakumari Devi)  
Director, SCERT

Government of Manipur  
Signature of the Officer sending the proposal  
- Director, SCERT  
Government of Manipur

Date:  
Place:

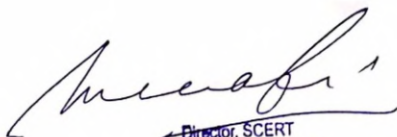
## Draft Recruitment Rules for the Post of Craft Instructor of DIET in the Department of SCERT, Government of Manipur.

Designation of posts	No. of Post	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational & other qualifications required for the direct recruits	Whether age and educational qualification prescribed for the direct recruits will apply in the case of promotes	Period of probation, if any	Method of rectt. whether by direct rectt. or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of rectt. by promotion/deputation/transfer; grade from which promotion/deputation/transfer to be made	If a DPC exists what is its composition	Circumstances in which MPSC is to be consulted in making rectt.
1	2	3	4	5	6	7	8	9	10	11	12	13
Craft Instructor (DIET), SCERT	15 (fifteen) Posts	Class – II/ Group – B (under ROP 2010) Non – Ministerial	Rs.9300-34800/- + G.P. of 4200/- (ROP 2010)	N/A	38 years for General Category and as reservation policy in case of ST/SC/OBC of State Government.	1. Degree in Engineering/ Horticulture / Agriculture from a recognised University OR Graduate in any subject from a recognised University with at least 1 (one) year certificate course in Carpentry, Embroidery, Dress making, Weaving, Fashion Designing, Tailoring from a recognised Institute/ITI.  2. 2(two) years diploma in Elementary Teacher Education from a recognised University/B.Ed.  Desirable: Knowledge of Hindi & Manipuri.	N/A	2 (two) years	Direct recruitment	N/A	Class-II DPC	As required under the MPSC (Exemption from consultation Regulation, 1972)

  
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## JOB CHART OF CRAFT INSTRUCTOR

1. To assist the Principal and Lecturer in the DIET centre in all the academic activity and Administrative work.
2. To teach the pre-service trainees and in service trainees both theory and practical paper of work experience subject.
3. To develop low cost teaching aids.
4. To organize the activities that are related with the productive work.
5. Making Craft items with locally available materials.
6. To organize co-curriculum activity.
7. To conduct short term orientation program of work experience subject for in-service teacher.



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